

# Volunteer Board Member

**Posted:** 4.15.2016

**Position Type:** Board (Unpaid)

**Function:**

**City:** Palatine

**Postal code:** 60007

**State:** Illinois

**Country:** United States

## Organization Information:

**Budget:**

\$0 - \$1M

**Website:**

[www.A.R.T.S.refreshingthesoul.org](http://www.A.R.T.S.refreshingthesoul.org)

### Mission statement:

A.R.T.S. Refreshing the Soul (A.R.T.S.) promotes the well-being of at-risk women and children and facilitates their recovery from domestic abuse, poverty and homelessness through educational creative A.R.T.S. and music programs.

A.R.T.S. is a 501 (c)3 non-profit organization incorporated in 2010. A.R.T.S. services women and children in the Chicagoland area who are recovering from domestic abuse and poverty. Using the established network of community social services, A.R.T.S. extends the reach to shelters, homes, and crisis centers. We use integrated A.R.T.S. lessons (music, visual A.R.T.S., and dance/movement) as a tool to help empower these women and children to gain courage and confidence in their own power, inner voice, and creativity to aid in their healing, recovery, and growth in a safe, communal environment. Our curriculum is structured to provide, on-site, 10-12 week sessions of once-a-week, one-hour-and-a-half-long integrated A.R.T.S. lessons. These sessions build on themes of self-esteem, language development, numbers, colors, ethnic celebrations, seasons, holidays, and other parenting and developmental concepts.

## Position Details:

The board is responsible for overseeing the mission and purpose of A.R.T.S. by providing strategic leadership and governance. The board meets approximately six times a year and all directors are expected to attend the requisite meetings, serve on at least one committee and attend our signature event, A.R.T.S.-by-the Glass. The ideal Board Member will serve as an ambassador for A.R.T.S. in the community.

### Responsibilities

- Approve and promote A.R.T.S. mission
- Participate in the development and approve A.R.T.S. strategic plan and the setting of long-term goals
- Review and annually approve A.R.T.S. budget and financial goals
- Review compliance with relevant material laws affecting the organization and its programs and operations
- Approve all new policies and policy revisions before they are incorporated into the policy manual
- Attend board meetings at least 6 (six) times during the calendar year

- Make introductions to new communities, corporate sponsors, organizations, and helpful individuals to further the goals of the organization
- Approve the annual performance review of the Executive Director and establish compensation based on recommendations by the president
- Ensure that management succession is properly planned
- Be certain that the financial structure of A.R.T.S. will adequately support its current needs and long-range strategy

### **Fundraising Responsibilities:**

Fundraising is a major part of a board member's responsibility. - Directors are expected to directly participate in the organization's fundraising activities to ensure adequate resources to enable A.R.T.S. to fulfill and expand its mission. Directors are expected to make A.R.T.S. a philanthropic priority and are expected to provide financial support through a variety of means, including personally contributing to A.R.T.S. through an annual gift, attending and promoting fundraising events, connecting A.R.T.S. to your spheres of influence and to major donors and sponsors.

### **Qualifications:**

Rather than list specific skills and competencies, the ideal candidate shall have an established network both personally and professionally. Demonstrate interest in philanthropic pursuits, the desire to help promote the well-being of at-risk women and children and facilitates their recovery from domestic abuse, poverty and homelessness, a sharp mind, a decent sense of humor and a combination of the following:

- Demonstrated commitment to and/or interest and knowledge of the mission of the organization
- Specific vision but flexible to the possibilities of change - is open to sharing and hearing ideas in a collaborative setting
- Sensitivity to the community and the constituency served by A.R.T.S
- Ability to strengthen the organization through expertise in business, education, entertainment, athletics or other professional background
- An expert specific to the field, a donor committed to the cause, or a community leader able to attract support
- Informed, available, and engaged
- Willing and able to commit to attend meetings and represent the organization and its interests at community events and donor circles
- Willing to help bring in necessary resources to grow the mission
- Ready to be a conscientious steward who is interested in the business of developing the organization and monitoring its health, as well as promoting mission and events

### **BENEFITS**

In addition to the opportunity to serve on a growing organization, you play an important role in helping at-risk women and children to gain courage and confidence in their own power and aid in their healing. We recognize people are drawn to board service for individual reasons, but the opportunity to directly impact the well-being of these women and children is powerful.

### **How to Apply:**

Tell us what interests you about A.R.T.S. Refreshing the Soul and why you are interested in serving on a board. Send letter/email and resume or summary of qualifications to: Pam Shlemon, Board President, pshlemon@sbcglobal.net